



**POSITION:** Fire Safety Officer Part-time  
**DEPARTMENT:** Fire Safety Department  
**REPORTS TO:** Fire Safety Manager  
**FLSA STATUS:** Non-Exempt  
**PAY RATE:** \$26.14 Hourly

### **Summary**

ASM Global, the leader in privately managed public assembly facilities, has an excellent and immediate opening for a Part-time Fire and Safety Officer at the McCormick Place Convention Center. Responsibilities include enforcing fire regulations and patrolling assigned area for fire violations. Responds to all fire calls, fire alarms and medical emergencies within an assigned facility.

### **Essential Duties and Responsibilities**

- Under general supervision, is responsible for the enforcement of buildings(s), fire safety regulations, the inspections of convention hall exhibits, the investigation of hazardous incidents, the deliverance of emergency medical care, and the control of Fire and Medical emergencies.
- Applicant must be able to perform all Fire Safety related tasks. Is responsible for the enforcement of building Fire and Safety regulations, the inspection of convention hall exhibits, the investigation of hazardous emergencies.
- Responsible for completing and enforcing all fire safety protocol and regulations.
- Must be able to use arms and hands to access the roof with a ladder as needed.
- Responsible for conducting facility inspections of catwalks, stairways, docks and roofs as instructed.
- Responsible for the delivering emergency medical care as needed.
- Responsible for assisting in the control of fires and all medical emergencies.
- Other Duties as assigned as needed.

### **Qualifications**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **Education and/or Experience**

- Must possess a State of Illinois Certification as a Firefighter II, and current State of Illinois Licensure as an EMT.
- Must have strong working knowledge of fire protection systems, fire prevention codes, and hazardous material.
- Must be able to perform any basic Firefighting or EMS skills.

- High School Diploma or equivalent.

**Skills and Abilities**

- Must work well and communicate effectively with the Public and other Vendors.
- Must have basic computer knowledge, skills and ability.

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must be able to stand/walk for long periods of time. Applicant must be able to perform all Fire Safety related tasks and other duties assigned.

**Hours of Work and Travel Requirement**

Must be able to work any shift.

**Note**

The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee occupying this position.

**Please use the below link to apply:**

**External Candidates:**

[https://asmglobal.wd1.myworkdayjobs.com/careers/job/Chicago-IL/Part-Time-Fire-Safety-Officer\\_R10014550](https://asmglobal.wd1.myworkdayjobs.com/careers/job/Chicago-IL/Part-Time-Fire-Safety-Officer_R10014550)

**Internal Candidates:**

[https://asmglobal.wd1.myworkdayjobs.com/careers/job/Chicago-IL/Part-Time-Fire-Safety-Officer\\_R10014550](https://asmglobal.wd1.myworkdayjobs.com/careers/job/Chicago-IL/Part-Time-Fire-Safety-Officer_R10014550)

Recruiter- Shalanda Hedrick  
McCormick Place – ASM Global  
301 E. Cermak Rd, Chicago, IL. 60616

Applicants that need reasonable accommodations to complete the application process may contact 312.791.7000.

ASM Global is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRAA Federal Contractor.

**We will only accept applications from 11-16-22 to until position is filled**