



POSITION: Systems Administrator
DEPARTMENT: Technology Services
REPORTS TO: Network Manager
FLSA STATUS: Salaried/Exempt

Summary

ASM Global, the leader in privately managed public assembly facilities, has an excellent and immediate opening for a Systems Administrator at the McCormick Place Convention Center. Responsible for assisting with the support, and maintenance of the existing and future LAN/WAN infrastructure and computing environments. This will include assisting in the implementation, support, maintenance, and management of a Microsoft-based server and computing environment. Responsible for the Tier 2/Level II type support for all end-users.

Essential Duties and Responsibilities

- Assists in the design, configuration, and administration of Windows 2019.
- Assists in the creation and management of Active Directory group policy.
- Creates and maintains Active directory users, groups and objects.
- Assists in the management of existing and future Active Directory Domains and Trusts.
- Assists in the management of various Microsoft technologies including but not limited to SCCM, DNS, Hyper-V, clustering.
- Assists in the management and configuration of all data storage and retention including Veeam, and networked SAN/NAS storage systems.
- Provides expertise in deploying and configuring current and future third party applications and hardware, as well as maintaining support relationships with various software and hardware vendors.
- Performs other job- related duties as assigned.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and Experience

- Technical Bachelor's Degree or MCSE required. In lieu of a completed MCSE, proof of recent material progress towards MCSE or similar Microsoft certification may be acceptable.
- Minimum three (3) years of hands-on work experience in each of the following. **Candidates who do not have at least this exact experience specifically demonstrated on their resume will not be considered.**
 - Windows Server 2019, design, configuration, and administration to include patching and upgrading

- Active Directory (users, groups, objects, trusts, group policy) design, creation, and management.
- Microsoft SCCM administration.
- Microsoft Hyper-V administration.
- SAN/NAS storage systems design and administration.
- Implementing and administrating common network and TCP/IP-based services, including but not limited to: Ethernet, DNS, LDAP DHCP, HTTP, FTP, SSH, SMTP, etc.

Skills and Abilities

- A working knowledge of common network monitoring and security utilities.
- Experience using root-cause analysis in order to troubleshoot network and other IT-related problems and issues.
- Strong verbal and written communication skills (including experience in developing and maintaining technical, interpersonal skills) and a commitment to quality and providing exemplary customer service required.
- Excellent, proven problem-solving skills.
- Must be able to work flexible schedule.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must be able to walk for extended period of time to support staff in other buildings. Specific vision abilities required by this job include close vision for review of programs and data reporting for long periods of time. Must be able to lift 50lbs (17" Monitors, Printer(s) etc.)

Hours of work and travel requirements

This position will generally work standard business hours, but the candidate may be required to work off-schedule hours including weekends.

Note

The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee occupying this position.

Please use below link to apply:

https://asmglobal.wd1.myworkdayjobs.com/careers/job/Chicago-IL/Systems-Administrator_R10016202

Recruiter- Shalanda Hedrick
McCormick Place – ASM Global
301 E. Cermak Rd, Chicago, IL. 60616

Applicants that need reasonable accommodations to complete the application process may contact 312.791.7000.

ASM Global is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRAA Federal Contractor.

We will only accept applications from 03-31-23 to until position is filled