NOTICE OF EMPLOYMENT OPPORTUNITY

Job Title: Infrastructure Technician (Part-Time)
Location: Chicago
Reports to: Infrastructure Manager
Job Type: Part-time
FLSA: Hourly

Job Overview:

We have an immediate opening for a Full-time Infrastructure Technician at the McCormick Place Convention Center. Will provide infrastructure service support for the wired and wireless networks for Event Exhibitors, Show Management, and internal administrative users.

Key responsibilities include:

- Works with the Infrastructure Manager and other Infrastructure Technicians in providing Internet services and network support.
- Basic understanding of TCP/IP networking, wireless networking, VLANs, and network troubleshooting.
- Assists other Infrastructure Technicians in maintaining network routers/switches, access points, software and Internet servers for the internal users and each Event to provide reliable Internet access to Exhibitors.
- Provides hands on assistance and customer service to Show Management and Exhibitors before and during the Event.
- Employs quality assurance (QA) efforts to assure the highest level of customer satisfaction.
- Monitors existing Internet traffic and use to proactively manage Internet services.
- Troubleshoots network and Internet issues as they arise.
- Documents and communicates problems to the Infrastructure Manager and Infrastructure
- Technicians.
- Recommends improvements to the technical environment to provide improved customer service.
- Assists Helpdesk Personnel in providing support when required.
- Ability to lift up to 50 pounds.
- Ability to walk long distances throughout exhibit halls.
- Ability to work evenings, weekends, and overnight shifts as required by events.
- Performs all other job duties as assigned.

Qualifications:

- H.S. Diploma or equivalent required.
- Minimum of two (2) years related work experience required.
- Minimum of one (1) year microcomputer hardware/software peripheral installation and maintenance.

Preferred Certifications:

- CompTIA A+

NOTE: Selection will be based on an evaluation of applicants' training, skills and experience.

Pay
$24.00 – 28.00
Job Type
Part-time 20-28hrs/wk
Shift Schedule
Days may vary; based on business demands
Work setting
In person office environment

Please submit resumes and cover letters to HR@mpea.com

"EQUAL OPPORTUNITY EMPLOYER"